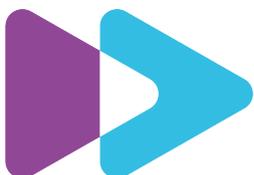




**Information sheet for participating in online surveys**



## **Why have I been asked to take part in this evaluation?**

You have been asked to take part as you have recently taken part in HE Fest 20, which was delivered by the North East Uni Connect Programme. The views of people participating in the activities are very important to us. Your data will provide essential information that enables us to evaluate the programme, to see if it works, how well it works, and to help us improve the programme so it is successful in the future.

## **What is the purpose of this evaluation?**

The purpose of this evaluation is to help us understand people's experiences of HE Fest 20. The evaluation will cover things such as what impact these sessions had on your knowledge and understanding of Higher Education, and your thoughts on the quality of communications and accessibility surrounding the event.

## **What will I have to do?**

Taking part in this survey will take approximately five to ten minutes of your time. You will be asked questions about the activities which you took part in and your perceptions as to the impact that taking part may have had on your knowledge and understanding of higher education. You will also be asked about the communications and accessibility surrounding the activities.

## **What are the advantages of taking part?**

By taking part in this research you get to give your honest opinion of the programme, making sure that participant voices are heard and listened to by the people designing, delivering, and evaluating the programme. You will help us to deliver a programme that works, and is useful to take part in.

## **What are the disadvantages of taking part?**

You will only have to give up five to ten minutes of your time to take part.

## **What will happen with my data?**

Your responses will initially be stored on the online platform Online Surveys. After the survey closes the data will be downloaded onto North East Uni Connect Programme staff's university owned computers. The information will then be deleted from Online Surveys. All staff computers within the university are password protected.

We will be asking you to complete this survey anonymously and therefore no personal data will be collected. It will therefore not be possible for us to remove responses after submission. Any information submitted as part of a response to a free-text which allows for you to be identified will either be made de-identifiable or deleted.

## **What will you do with the results of the evaluation?**

The results from this evaluation will be used in a number of ways:

- To make sure the activities we deliver are successful, useful, and/or fun
- To adapt the programme to make it more successful, useful, and/or fun
- To help your school to decide what they want to deliver and how best to deliver it
- To help other schools to decide what they want to deliver and how best to deliver it
- To show our funders what we are doing

All of this will be done anonymously, and you will not be identified or identifiable in any of our outputs. This data will be shared with North East Uni Connect Programme's staff, senior leadership team, North East Uni Connect Programme partner institutions\* involved in delivering HE Fest 20 and the Office for Students for the purpose of providing evidence of what works to promote access to higher education. It won't be used for publishing in open forums such as: websites, newsletters, journals, or magazines either in hard copy formats or digitally.

Thank you for taking part in this evaluation. If you have any questions please contact the central team at [info@futureme.ac.uk](mailto:info@futureme.ac.uk) and we will be happy to help. If you have any concerns for which you would like to receive a response regarding the activity, please contact [info@futureme.ac.uk](mailto:info@futureme.ac.uk).

To view our full data protection policy please see <https://futureme.ac.uk/about/data-protection>.

\*The Partner institutions involved in organising HE Fest 20 were: Durham University, Newcastle University, Northumbria University, TESSIDE University, University of Sunderland, Bishop Auckland College, City of Sunderland College, Darlington College, Derwentside College, East Durham College, Gateshead College, Hartlepool College of Further Education, Middlesbrough College, Newcastle College, New College Durham, Prior Pursglove & Stockton Sixth Form College, Queen Elizabeth Sixth Form College, Stockton Riverside College, The Northern School of Art, Tyne Coast College